



Rijksvastgoedbedrijf
Ministerie van Binnenlandse Zaken en
Koninkrijksrelaties

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AANTEKENEN
Albanian delegation of NATO
Attn. to Mr. B Toptani
Boulevard Leopold III 39
1110 BRUSSEL
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Datum 17 maart 2015
Betreft Information letter concerning Notification of Intent

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Ons Kenmerk
2015015590

Reference: Nato Serial nr: 2HQ09750, Projectnr: P-2001479

Uw brief (kenmerk)
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We hereby inform you about the Notification of Intent to Call for Bids send by Rijksvastgoedbedrijf on 17th March 2015.

Bijlagen
4

It concerns the International Competitive Bidding procedure regarding project:
Extend Building H-106 With construction works for NCS at HEADQUARTERS
ALLIED JOINT FORCE COMMAND BRUNSSUM, THE NETHERLANDS.

Het Rijksvastgoedbedrijf is een uitvoeringsdienst van het Rijk die op 1 juli 2014 is ontstaan uit een fusie van vier vastgoeddiensten: de Dienst Vastgoed Defensie, de Rijksgebouwendienst, het Rijksvastgoed- en ontwikkelingsbedrijf en de directie Rijksvastgoed.


Nato Serial nr: 2HQ09750, Projectnr: P-2001479.

Enclosed with this letter:
Annex 1: Notification of intent to call for bid
Annex 2: Description of the work
Annex 3: Specimen declaration of eligibility
Annex 4: Recipients list

For further questions, please contact Ms. S.A. Bakker at +31622750367, SA.Bakker.02@mindef.nl or Mr. J.B.G.M. Haagmans at +31653690426, JBGM.Haagmans@mindef.nl.

Kind Regards,

Projectverwerver Vastgoed,


J.B.G.M. Haagmans

ANNEX 1: NOTIFICATION OF INTENT TO CALL FOR BIDS

TO: Recipients list for International, Competitive Bidding, see Annex 4.

DATE: 17th March 2015.

SUBJECT: Notification of Intent to Call for Bid regarding project: Extend Building H-106 With construction works for NCS at HEADQUARTERS ALLIED JOINT FORCE COMMAND BRUNSSUM, THE NETHERLANDS

REFERENCE: NATO Serial Nr: 2HQ09750
Project Nr: P-2001479
Authorization document
Capability Package 2A0180-R01
Type B Cost Estimate: CIRIS number:

2HQ09750: word-id:0000970, seq-id: 394428
2HQ09750: word-id:0000972, seq-id: 394441

1. In accordance with International Competitive Bidding procedures as set out in document AC/4-D/2261, the Rijksvastgoedbedrijf (contracting authority) hereby notifies you of its intention to issue a Call for Bid regarding the works as set out below and further described in Annex 2.

Title of Project: Extend Building H-106 With construction works for NCS at HEADQUARTERS ALLIED JOINT FORCE COMMAND BRUNSSUM, THE NETHERLANDS

Summary Description: The purpose of the work is to extend building H-106 with construction works for NCS and adapt the main entrance to building H-106 at HQ JFC Brunssum, the Netherlands.
A more detailed description of the work is included in Annex 2.

Type of Contract: Traditional contract: Partly STABU-specification and partly RAW-specification. Terms & Conditions: Uniform Administrative Conditions for the Execution of Works and Technical Installation Works 2012 (UAC 2012) (Dutch: UAV-2012).
Please note that all requirements and tender documents are in Dutch. Dutch law is applicable.

Period of performance: The work must be completed before January 1th 2017.

Bidding Procedure: One step procedure: separated bid.

Budget: Costs are estimated at €10.000.000,- exclusive VAT.

Life Cycle Consideration: Not applicable.

**One-time involvement:
(legal) persons:** (Legal) persons may only participate as a candidate or only once through a single candidate are involved as a subcontractor/participant in a combination or joint venture (other than the candidate themselves or shareholder).

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For applications of this provision shall be in every case (legal) persons who meet the following conditions if one (legal) person considered:

- a. (legal) persons who are related to each other in a manner referred to in article 2: 24a Civil Code; or
- b. (legal) persons that are connected in a group as referred to in article 2: 24b Civil Code; or
- c. (legal) persons who are related to each other on in a similar way with (a) or (b) to foreign law.

**Criteria for granting/
awarding:**

MEAT: (Most Economically Advantageous Tender).

Classification:

Documents: NATO UNCLASSIFIED.
Premises: Partly NATO SECRET.
Please note that after the bidding and during the realisation of the project there will be a screening of the contractor for access to restricted areas.

Issue Date:

Expected April **23th 2015**

Bid Closing Date:

Expected June **9th 2015**
The Rijksvastgoedbedrijf reserves the right to alter dates and will make changes to the dates known to the eligible enterprises.

The minimum required

Period of bid validation: 6 months.

Eligibility:

Exclusion grounds:

These exclusion grounds include at least sentencing pursuant to the following articles of the Dutch Criminal Code (*Wetboek van Strafrecht*): 140, 177, 177a, 178, 225, 226, 227, 227a, 227b or 323a, 328ter(2), 420bis, 420ter or 420quater

In the four years prior to the request to participate or the tender, a court has not imposed a conviction by final judgement, on the enterprise or a director of the enterprise because of:

1. **participation in a criminal organisation**; this includes the following conduct:
 - 1.1 conduct by any person who, with intent and with knowledge of either the aim and general criminal activity of the organisation or the intention of the organisation to commit the offences in question, actively takes part in:
 - activities of a criminal organisation, which shall be taken to mean a structured association, established over a period of time, of more than two persons, acting in concert with a view to committing offences which are punishable by deprivation of liberty or a detention order of a maximum of at least four years or by a more serious penalty, whether such offences are an end in themselves or a means of obtaining material benefits and, where appropriate, of improperly influencing the operation of public authorities, even where that person does not take part in the actual execution of the offences concerned and, subject to the general principles of the criminal law of the Member State concerned, even where the offences concerned are not actually committed;
 - the organisation's other activities in the further knowledge that its participation will contribute to the achievement of the above-mentioned criminal activities of the organisation;

1.2 conduct by any person consisting in an agreement with one or more persons that an activity should be pursued which, if carried out, would amount to the commission of an offence as mentioned above, even if that person does not take part in the actual execution of the activity;

2 **corruption**; corruption shall be taken to mean deliberately promising or giving, directly or through an intermediary, an advantage of any kind whatsoever to an official, for himself or for a third party for him to act or refrain from acting in accordance with his duty or in the exercise of his functions in breach of his official duties; or in the private sector, directly or through an intermediary, deliberately promising, offering or giving an undue advantage of any kind whatsoever, for himself or for a third party, in the course of business activities of that person in order that the person should perform or refrain from performing an act, in breach of his duties;

3 **fraud**; fraud meaning both expenditure fraud and revenue fraud. This means any act or deliberate omission involving the use or presentation of false, incorrect or incomplete statements or documents which has as its effect the misappropriation or wrongful retention of funds, or the illegal diminution of the resources of the general budget of the North Atlantic Treaty Organization—or budgets managed by, or on behalf of, the North Atlantic Treaty Organization, non-disclosure of information in violation of a specific obligation, with the same effect, the misapplication of such funds for the purpose other than those for which they were originally granted or the misapplication of a legally obtained benefit with the same effect;

4 **money laundering**, which shall be taken to mean:

4.1 the conversion or transfer of property, knowing that such property is derived from criminal activity or from an act of participation in such activity, for the purpose of concealing or disguising the illicit origin of the property or of assisting any person who is involved in the commission of such activity to evade the legal consequences of his actions;

4.2 the concealment or disguise of the true nature, source, location, disposition, movement, rights with respect to, or ownership of property, knowing that such property is derived from criminal activity or from an act of participation in such activity;

4.3. the acquisition, possession or use of property, knowing, at the time of receipt, that such property was derived from criminal activity or from an act of participation in such activity;

4.4. participation in, association to commit, attempts to commit and aiding, abetting, facilitating and counselling the commission of any of the actions mentioned in the foregoing three paragraphs;

5. his enterprise is not **bankrupt** or being wound up, its affairs are not being administered by the court, it has not entered into an arrangement with creditors, it has not suspended business activities and is not in any analogous situation arising from a similar procedure under national laws and regulations;

6. in the four years prior to the request to participate or the tender, his economic operator or a director of his enterprise, has not been **convicted by a judgment** which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning its professional conduct;

7. his enterprise has fulfilled its obligations relating to the **payment of social security contributions or taxes** in accordance with the applicable legal provisions;

8. his enterprise is not guilty of **serious misrepresentation** in supplying the information required by the contracting authority in the framework of public procurement procedures, nor has it failed to supply such information or failed to supply it in full;

Quality requirement:

- Quality Management System: ISO 9001:2008 or equivalent

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enterprise must be certified in accordance with the current ISO 9001:2008 standard or equivalent.

In case of a combination or joint venture of enterprises, all enterprises must be certified in accordance with quality management system ISO 9001:2008 or equivalent.

Prove.

The Rijksvastgoedbedrijf is entitled to ask the Enterprises, when bidding, for prove with a relevant certificate or the index of a quality handbook which is audited yearly by an independent third party.

Enterprises that cannot provide the required prove will be excluded.

Reference requirements:

- enterprises must, in the five years preceding the date of the Notification of Intent, competently and have performed to full satisfaction of the customer:

Competence 1: non-residential building.

At least one non-residential building with a minimum invoiced amount of € 5.000.000 excluding VAT and a minimum size of at least: 1500 m² and spread over several floors.

Competence 2: extension to an existing building.

At least one extension of a minimum size: 500m² to an existing building, which is held in normal use by user during the construction period.

In case of a combination/joint venture of enterprises, the combination must comply with these requirements.

In case the candidate enterprise wants to rely on the competence of a third (group/holding company where he is a member of or another natural or legal person), the candidate enterprise has to indicate this in his Self-declaration.

Prove

The Rijksvastgoedbedrijf is entitled to ask the Enterprises, when bidding, to prove the above mentioned competences by providing a reference per required experience (1) non-residential building, 2) Extension of a building with a customer satisfaction statement.

The enterprise is required to describe for all references what role the enterprise had during the reference (e.g. contractor, subcontractor or maincontractor) what activities supplier executed and which activities were executed by third parties or customer.

The Rijksvastgoedbedrijf is entitled to ask the customer for more information on the work and / or pay a visit to the customer.

Enterprises which cannot provide the required reference and statements will be excluded.

Language

- Please note that all requirements and tender documents are in Dutch.

- Please note that while performing the work, all communication, verbal and written, to the Contracting Authority must be in Dutch.

Combination

It is allowed to enlist as a combination of enterprises. There are no special requirements made by the Rijksvastgoedbedrijf with respect to the legal status (after assignment) of the partnership.

If a candidate consists of a combination or joint venture, any participant separately in the joint venture or combination has to submit his own Self-declaration.

By participating in a partnership and the signing of his own self-declaration, the participant is jointly as well as individual liable for the

unconditional satisfaction of the obligations arising from the bidding and, if applicable, the implementation of a contract.

It is not allowed during this tender and realisation of the project to change the participants in the joint venture/combination.

Self-declaration

In the Self-declaration, the enterprise declares that he meets the eligibility requirements, exclusion grounds, suitability requirement, technical specifications, performance conditions and selection criteria.

An incomplete self-declaration will lead to the exclusion of the candidate-enterprise.

Please note that a Self-declaration will be required by bidding.

Sub-contracts

The contractor may place, and shall be responsible for, the administration and performance of all sub-contracts that it seems necessary to meet the requirements of the contract. The contractor shall apply to the contracting authority for approval before sub-contracting any part of the work.

Even if a sub-contract is placed, the contractor remains responsible for all obligations it assumes under this contract.

Sub-contractors shall be limited to persons and firms of member nations of NATO, unless specifically authorized by the appropriate NATO Authority through the contracting authority.

The sub-contractor, if any, shall procure all permits and licenses necessary for the execution of the contract, at no cost to the contracting authority.

The contracting authority reserves the right to approve or disapprove any sub-contractor or plan submitted by the bidder.

Please note that if the contract will be awarded the contractor must provide the contracting authority with a list of main sub contractors within seven days after a request by the contracting authority.

A contractor that cannot provide the contracting authority with a list, as mentioned, will be excluded.

Bank guarantee

Please note that if the contract will be awarded - as guarantee for the fulfilment of the obligations imposed by the contract - within ten (10) calendar days after notice of the award an unconditional bank guarantee from a commercial bank established in one of the Member States of NATO is applicable.

Project location:

Headquarters Allied Joint Force Command
H-106 JFC Brunssum
Rimburgerweg 30
6445 PA Brunssum
The Netherlands

Partial bidding:

Bids must comprise the complete work. Partial Bidding is not authorized.

The Rijksvastgoedbedrijf hereby invites you to nominate qualified en certified potential bidders established within your country, interested in the Call for Bid.
Please note that candidates must hand in with their intention the declaration of eligibility.

Please provide the name, full address, point of contact, telephone and email address, of potential bidders established within your country, **according to the declaration of eligibility as set in Annex 3.**

Nominations will have to be received by **April 21th 2015**, 12:00 hours at the latest and send to the following email address: SA.Bakker.02@mindef.nl and copy to: JBGM.Haagmans@mindef.nl.

Full address details are:

Ministerie van Binnenlandse Zaken & Koninkrijksrelaties

Rijksvastgoedbedrijf

Directie Transacties & Ontwikkeling

Afdeling Inkoop & Contractmanagement

Ter attentie van: mevrouw S.A. Bakker

E-mail: SA.Bakker.02@mindef.nl

T: +31 30 218 55 29

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MPC 55A

Postbus 90004

3509 AA Utrecht

The embassies are requested to send **the mentioned intentions and declaration of eligibility** and any other correspondence regarding this project to the **email addresses** as mentioned above.

ANNEX 2: DESCRIPTION OF THE WORK

Extend Building H-106 With construction works for NCS at HEADQUARTERS ALLIED JOINT FORCE COMMAND BRUNSSUM, THE NETHERLANDS.

Please note that the description of the work is for your reference only and does not necessarily comprise every aspect of the work. With the bidding instructions included in the Call for Bids, a complete Statement of Work will be send to all eligible firms.

The purpose of the work is to extend building H-106 with construction works for NATO Command Structure (NCS) and adapt the main entrance to building H-106.

The justification for extend building H-106 is related to the increase of staff in the new NCS. Construction of a new wing in front of building H-106 will provide space to accommodate additional personnel. The total space that needs to be created will accommodate an increase of HQ JFC Brunssum PE (150 posts).

The scope of project is to construct a new wing in front of building H-106 and to refurbish the main entrance area and construct additional space. The location of the new building H-106, dates back to the time of the former Hendrik State Mine. The current building H-106 is extended and renovated in the last 15 years. Because of the new NCS, there is a need for more office space. Which can be found in the extension of the current building H-106 by creating a new building in front.

The new building measures about 2500m² office space. The architectural image of the building is elongated and stands partly on stilts/pillars. It consists of 3 floors (included the ground floor) and offers the possibility of an additional floor. It will have a light colour and the facade consists of glass. The new building is the gateway to the main building. It will be connected to the existing main building with three bridges.

The grid of the new building is:
5400 - 1800 - 3600 - 1800 - 5400 mm broad wise and 13 x 5400 mm long wise.

The height of each level is 3600 mm (floor-floor)

The new building H-106 will have the following layout:

Ground floor

- Entrance
- Technical rooms
- Storage rooms with several cold rooms
- Restaurant function
- Sanitary rooms

1st Floor

- Staff with office spaces
- Pantry / printer location
- Conference room
- Sanitary rooms

2th Floor

- Staff with office spaces
- Pantry / printer location
- Conference room
- Sanitary rooms

3th Floor (Optional)

- Provisions for future expansion are foreseen in this plan

Landscaping

Before the new building will be take in use the outside area and the terrain needs to be reshaped. This means development of a new garden and green, especially redesigning the conglomeration of the flagpoles as well.

Rerouting the existing road and pavement including outside lighting.

ANNEX 3: DECLARATION OF ELIGIBILITY

To: Host nation declaration to NATO

Subject: EXPRESSIONS OF INTEREST IN ICB

REF. NO: P-2001479 / NATO SERIAL NR: 2HQ09750

Extend Building H-106 With construction works for NCS at HEADQUARTERS ALLIED JOINT FORCE COMMAND BRUNSSUM, THE NETHERLANDS.

1. With reference to the above quoted ICB exercise, the following (nationality of origin) firms have expressed an interest in receiving the bidding documents:

A	Co. Ltd, Adress, Contact: Mr./Mrs. A.N. Other Tel. no: Email:
B	Co. Ltd, Etc.
C	Co. Ltd, Etc.

2. I certify that these firms have the necessary financial, technical and professional competence to be admitted by the Government of (country of origin) as bidders were it responsible for awarding a contract of this nature. All the firms listed above are security cleared to the level required for this project.

(Signed) (Country of origin)

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ANNEX 4: NOTIFICATION OF INTENT TO CALL FOR BIDS: RECIPIENTS LIST

Extend Building H-106 With construction works for NCS at HEADQUARTERS ALLIED JOINT FORCE
COMMAND BRUNSSUM, THE NETHERLANDS.

The Notification must be submitted to the diplomatic representative of the participating countries in
the capital of the host nation, with copies to NATO delegations of participating countries and to the
International Staff.

For Action:

Delegations to NATO (1 copy)

Embassies in The Hague, to the attention of the Commercial Attache (1 copy)

- Albania
- Belgium
- Bulgaria
- Canada
- Croatia
- Czech Republic
- Denmark
- Estonia
- France
- Germany
- Greece
- Hungary
- Iceland
- Italy
- Latvia
- Lithuania
- Luxembourg
- Norway
- Poland
- Portugal
- Romania
- Slovakia
- Slovenia
- Spain
- Turkey
- United Kingdom
- United States

For Information:

- ACT / CAPCO/ SHAPE (Attn.: Lt C. Sroka Pol A.)
- JFC HQ BRUNSSUM (JFCBS Attn.: Mr. T Haynie)
- NATO Investment Committee (Attn.: Dr. E. Antal, Mrs. B. Hütten)
- NATO Office of Resources (NOR) (Attn.: Mr. S. Pearce, Mr. B. Haane, Mr. A. Parpaglione,
Mr. J. Rodriguez Arroya, Mr. C. Torrijos-Ezquerria, Mr. H. Ziegler, Mr. K. Chryssafopoulos, Mr.
M. Letellier, Mr. U. Munzur)
- NATO Military Authorities (IMS Attn.: Lt. Col. H-J. Klose)
- NATO Communications and Information Agency (Attn.: Mr. C. Ulsh)
- NATO Support Agency (Attn.: To Mr. G. Buckingham)
- NATO Military Authorities (SACT Attn.: Lt. Col. R. Pelzl)
- HQ Allied JFC Brunssum (DOM/BSG/ISS Attn.: Mr ing. Andries W. Bosma)
- Ministerie van Economische Zaken (Attn.: Commissariaat Militaire Productie)

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