**SUPPLY CONTRACT NOTICE**

**Supply Pick up AIB 4x4 Vehicle for forest fire responder**

**Location -** Ministry of Defence, Tirana, Albania

**1. Reference**

**IPA ITMNEAL/TBR-MOD/SUP/03**

**2. Procedure**

Local open

**3. Programme title**

Interreg IPA CBC Italy-Albania-Montenegro 2014-2020. Thematic project TO BE READY - The flOod and Big fire foREst, prediction, forecAst anD emergencY management – 355”.

**4. Financing**

The project is co-financed by the European Union, in accordance with the rules of the Instrument for Pre-Accession Assistance (IPA II).

**5. Contracting authority**

Ministry of Defence of Republic of Albania

Street of Dibra,

Garrison Scanderbeg, no. 3,

Tirana, Albania

**CONTRACT SPECIFICATION**

**6. Nature of contract**

Unit-Price

**7. Contract description**

In recent years, Albania has been exposed to several environmental challenges, being among others flood risks and forest fire risks. The scope of the contract is the modernization of the beneficiaries’ teams with equipment and pooling efforts to effectively respond to disasters in case of fire AIB. The purchase of equipments (4x4 pick-up vehicles) will increase the professional skills of teams acting in the event of fire. All of this will contribute to increase beneficiaries’ capability to develop effective national, local civil protection systems and collaborate in a coherent manner in dealing with fires at regional and national level. The mission of this service is prevention, rescue of livestock, property, environment, forests and pastures in various accidents, natural and man-made disasters, contributing with the latest equipment on the market for the field.

**8. Number and titles of lots**

One lot only

**CONDITIONS OF PARTICIPATION**

**9. Legal basis, eligibility and rules of origin**

The legal basis of this procedure is Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Commission Implementing Regulation (EU) No 447/2014 of 2 May 2014 on the specific rules for implementing Regulation (EU) No 231/2014 of the European Parliament and of the Council establishing an Instrument for Pre-accession assistance (IPA II). See Annex A2 of the practical guide.

Participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium – of candidates/tenderers) which are effectively established in a  Member State of the European Union or in a eligible country or territory as defined under Article 8 of Regulation (EU) No 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed.

Participation is also open to international organisations.

Participation financed by the European Instrument for Democracy and Human Rights (EIDHR) and the Instrument contributing to Stability and Peace (IcSP)[[1]](#footnote-1) is fully untied[[2]](#footnote-2).

**10. Number of tenders**

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot.

**11. Grounds for exclusion**

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

**12. Sub-contracting**

Subcontracting is allowed.

**PROVISIONAL TIMETABLE**

**13. Provisional commencement date of the contract**

12.08.2022

**14. Implementation period of the tasks**

120 days following the signing of the contract

**SELECTION AND AWARD CRITERIA**

**15. Selection criteria**

Capacity-providing entities

An economic operator (i.e. candidate or tenderer) may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links it has with them. If the economic operator relies on other entities, it must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. **Furthermore, the data for this third entity for the relevant selection criterion should be included in a separate document**. Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the economic operator relies, become jointly and severally liable for the performance of the contract.

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

1. **Economic and financial capacity of the tenderer (**based on item 3 of the tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

The selection criteria for each tenderer are as follows:

* will not be economically dependent on the contracting authority in the event that the contract is awarded to it; and
* has sufficient financial stability to handle the proposed contract.

Criteria for legal and natural persons:

1. To test financial and economic capacity, economic operators must submit a certificate of annual turnover for the last three years, 2019, 2020 and 2021, where the value of turnover for at least one of the years of the required period must be no less than 5 million euros per year for the last three years. The copy of balance sheet of 2019, 2020, 2021 should be provided.
2. Minimum 10 years of experience in Car industry, proved by extract provided by National Registration Centre in Albania.
3. Payment of Social and Health contribution and taxes.

**2)** **Professional capacity of the tenderer (**based on items 4 of the tender form).

The reference period, which will be taken into account, will be the last three years preceding the submission deadline.

Criteria for legal and natural persons:

1. Minimum. 50 employees in the company which:

- 1 (one) of them should be Mechanical Engineer, proved by diploma and employment contract with a minimum 3 years working in the company.

- 5 (five) auto mechanic employees of profiles: motorist, electro auto and generic.

While for the above-mentioned staff, the company must present:

- Employment contracts with at least of 3 years presence in the company.

2- The bidding Company must have an area of ​​service facilities of at least 300 m2, which will include the area for parking of vehicles under service.

This must be confirmed by submitting the relevant ownership document or the lease contract (the contract must be at least until the deadline for the implementation of the contract) of the facility where it operates, which must be original or notarized.

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1. The company should present the license as a service provider authorized by National License Center. The certificate should be valid in the moment of bidding.

**3) Technical capacity of tenderer** (based on items 5 and 6 of the tender form). The reference period which will be taken into account will be the last three years preceding the submission deadline.

This means that the contract the tenderer refers to could have been started at any time during the indicated period but it does not necessarily have to be completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to supply contracts completed within the reference period (although started earlier) or to supply contracts not yet completed. Only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (statement or certificate from the entity which awarded the contract, proof of payment) also detailing its value. If a tenderer has implemented the supply contract in a consortium, the percentage that the tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the supplies provided if the selection criteria relating to the pertinence of the experience have been used.

Criteria for legal and natural persons:

1. Minimum 5 years of relevant experience.
2. Minimum 2 contracts of similar value, nature and complexity implemented over the last 5 years.

(For JV/Consortium/Association, all Parties cumulatively should meet requirement)

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference. This is also applicable concerning the previous experience of experts required under a fee-based service contract.

**16. Award criteria**

Price (or, if appropriate after prior approval, the best price-quality ratio which is a combination of quality and price).

**TENDERING**

**17. Deadline for submission of tenders**

The deadline for submission of tenders is 30.07.2022

**18. Tender format and details to be provided**

**Tenders must be submitted using the standard tender form.**

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available from the following Internet address:

<http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

**19. How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 10 of the instructions to tenderers.

**Tenders submitted by any other means will not be considered.**

By submitting a tender tenderers accept to receive notification of the outcome of the procedure by electronic means.

**20. Alteration or withdrawal of tenders**

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 15 of the instructions to tenderers.

**21. Operational language**

All written communications for this tender procedure and contract must be in English.

**22. Additional information**

Financial data to be provided by the candidate in the standard application form must be expressed in EUR.

1. Regulation (EU) No 230/2014 of the European Parliament and of the Council of 11 March 2014 establishing an instrument contributing to stability and peace (OJ L 77, 15.3.2014, p. 1). [↑](#footnote-ref-1)
2. Article 11 CIR. [↑](#footnote-ref-2)