**SUPPLY CONTRACT NOTICE**

**Supply of Video-sensor camera system and equipments for the monitoring rooms**

**Location -** Ministry of Defence, Tirana, Albania

**1. Reference**

**IPA ITMNEAL/TBR-MOD/SUP/04**

**2. Procedure**

Local open Tender

**3. Programme title**

Interreg IPA CBC Italy-Albania-Montenegro 2014-2020 - Thematic project TO BE READY - The flOod and Big fire foREst, prediction, forecAst anD emergencY management – 355”.

**4. Financing**

The project is co-financed by the European Union, in accordance with the rules of the Instrument for Pre-Accession Assistance (IPA II).

**5. Contracting authority**

Ministry of Defence of Republic of Albania

Street of Dibra,

Garrison Scanderbeg, no. 3,

Tirana, Albania

**CONTRACT SPECIFICATION**

**6. Nature of contract**

Unit-Price

**7. Contract description**

In recent years, Albania has been exposed to several environmental challenges, natural and man-made disasters, especially fire risks.  The scope of the contract is the modernization of the civil emergencies teams with equipment/system to effectively respond to disasters in case of fires. The system will be designed and manufactured for smoke detection and smoke-like events. Forest fires, dump fires, fires on military training grounds and fires on industrial plants will be detected from this system, which will give early warnings such is alert message with the exact location. Full picture will be provided from the system, each image must be viewed at any time in real time. The system consists on the optical sensor, control unit and the operation office. The control office will be used for data visualization, remote control of the optical sensors, processing smoke alerts, display of complete alert messages (including position data of the fire detected), data archiving and general data evaluation. The purchase of equipments and establishment of the system will increase the professional skills of teams acting in the event of fire. All of this will contribute to increase the civil emergencies services capability to develop effective national, local civil protection systems and collaborate in a coherent manner in dealing with fires.

**8. Number and titles of lots**

Lots Titles:

**Lot 1** **- The supply of Video-sensor camera system;**

**Lot 2 – Supply of equipments for the monitoring room**;

**CONDITIONS OF PARTICIPATION**

**9. Legal basis, eligibility and rules of origin**

The legal basis of this procedure is Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Commission Implementing Regulation (EU) No 447/2014 of 2 May 2014 on the specific rules for implementing Regulation (EU) No 231/2014 of the European Parliament and of the Council establishing an Instrument for Pre-accession assistance (IPA II). See Annex A2 of the practical guide.

Participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium – of candidates/tenderers) which are effectively established in a  Member State of the European Union or in a eligible country or territory as defined under Article 8 of Regulation (EU) No 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed.

**10. Number of tenders**

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

No restrictions may be made in the number of lots a tenderer can be awarded.

The tenderer may submit a tender for one lot only, several lots or all of the lots, but only one tender per lot. Contracts will be awarded lot by lot and each lot will form a separate contract.

Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot.

**11. Grounds for exclusion**

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

**12. Sub-contracting**

Subcontracting is allowed.

**PROVISIONAL TIMETABLE**

**13. Provisional commencement date of the contract**

29.07.2022

**14. Implementation period of the tasks**

6 months following the signing of the contract.

**SELECTION AND AWARD CRITERIA**

**15. Selection criteria**

Capacity-providing entities

An economic operator (i.e. candidate or tenderer) may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links it has with them. If the economic operator relies on other entities, it must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. **Furthermore, the data for this third entity for the relevant selection criterion should be included in a separate document**. Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the economic operator relies, become jointly and severally liable for the performance of the contract.

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

1. **Economic and financial capacity of the tenderer (**based on item 3 of the tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

The selection criteria for tenderers to lot n° 1 and lot n°2 as follows:

* will not be economically dependent on the contracting authority in the event that the contract is awarded to it; and
* has sufficient financial stability to handle the proposed contract.

*Criteria for legal and natural persons*:

* The tenderer shall declare/submit proof that*(available to download from e-albania)*:

a) It is registered at the Commercial Register as per the legislation of the country where it operates;

or according to the specific legislation in case of a non-profit organization; the object of the procurement is part of the operations and has an active status;

b) is not under a process of bankruptcy (active status);

c) is not convicted of any criminal offences;

d) the person (s) acting as a member of the administrative body, director or supervisor, shareholder or partner, or who has a proxy, decision-making or controlling powers within the Economic Operator, is not convicted or has not been convicted by a final court decision for any criminal offenses;

e) has no outstanding payments of taxes and social security contributions;

f) has paid the electricity bills, and meets the requirements arising from the legislation in force.

* In order to test the financial and economic capacities, economic operators must submit a certificate for the annual turnover for the financial years 2019, 2020, 2021. The average annual turnover of the last 3 years must exceed the annualised maximum budget of the contract.
* The Economic Operator must have a positive ratio between the assets and liabilities during the last 3 (three) years 2019, 2020, 2021. To verify the fulfillment of this condition, the Economic Operator must submit copies of balance sheets of the last 3 (three) years, submitted to the relevant authority, confirmed by this authority, in which it must result that it has not incurred any loss for at least two consecutive years.
* Certificate for the payment of local taxes provided by the Local Government for 2021 according to the installments provided in law no. 9632 dated 30.10.2006 "On the local tax system" should be submitted.
* The tenderer must submit a Statement that the products are new, unused.
* The tenderer must submit a statement that will carry out the full installation of the control office, training the employees of the authority for the equipment that are being installed.

**2)** **Professional capacity of the tenderer (**based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

*Criteria for legal and natural persons:*

The economic operator must submit evidence for previous similar supplies, at least 20% of the budged made during the last three years from the date of announcement of the contract notice.

To prove similar previous experience, economic operators must provide the following evidence:

-for the previous experience realized with the public sector, the economic operator must present certificates issued by a public entity for the successful fulfillment of the contract, where the values, the term of the contract and the sales tax invoices, are completed according to requirements of the legislation in force, indicating the dates, amounts and quantities of goods supplied;

-for previous experience with the private sector, the economic operator must submit sales tax invoices, completed according to the requirements of applicable law, and declared to the tax authorities, indicating the dates, amounts and quantities of goods supplied.

**3) Technical capacity of tenderer** (based on items 5 and 6 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline. This means that the contract the tenderer refers to could have been started at any time during the indicated period but it does not necessarily have to be completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to supply contracts completed within the reference period (although started earlier) or to supply contracts not yet completed. Only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (statement or certificate from the entity which awarded the contract, proof of payment) also detailing its value. If a tenderer has implemented the supply contract in a consortium, the percentage that the tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the supplies provided if the selection criteria relating to the pertinence of the experience have been used.

*Criteria for legal and natural persons:*

* the tenderer has delivered supplies under at least 1 (one) or more contracts each with a budget of at least 20% of this contract in which was/were implemented at any moment during the following period from 01.01.2019 till now;
* the tenderer should be able to present manufacturer/distributor authorization for selling the offered system;
* the tenderer should be able to present catalogues and/or brochures of offered products certifying the fulfillment of technical specifications
* the tenderer must have at least 5 employees as staff and one of the employees must be a Mechatronic Engineer. This criteria should be verified by CV, Diploma of employment contract and social security forms for the last 3 months where the required engineer is on the payroll.

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference. This is also applicable concerning the previous experience of experts required under a fee-based service contract.

**16. Award criteria**

Price

**TENDERING**

**17. Deadline for submission of tenders**

The deadline for submission of tenders is 15.07.2022.

**In this procedure, there must be a minimum of 30 days between the date of publication of the contract notice in the local press and the deadline for submission of tenders. However, in exceptional cases, a shorter deadline may be allowed in compliance with internal procedures.**

Ref: <https://ufmsecretariat.org/wp-content/uploads/2012/09/ePrag-en-2019.0.pdf> (PRAG Practical Guide/ Procurement and Grants for European Union external actions - A Practical Guide)

**18. Tender format and details to be provided**

**Tenders must be submitted using the standard tender form.**

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available from the following Internet address:

<http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

**19. How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 10 of the instructions to tenderers.

**Tenders submitted by any other means will not be considered.**

By submitting a tender tenderers accept to receive notification of the outcome of the procedure by electronic means.

**20. Alteration or withdrawal of tenders**

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 15 of the instructions to tenderers.

**21. Operational language**

All written communications for this tender procedure and contract must be in English.

**22. Additional information**

Financial data to be provided by the tenderer in the standard application form must be expressed in EUR.