



**REPUBLIC OF ALBANIA**  
**MINISTRY OF DEFENSE**  
**HEAD OF THE CONTRACTING AUTHORITY**

**I. CONTRACT NOTICE PUBLISHED IN THE PUBLIC NOTICES BULLETIN AND ON  
THE OFFICIAL WEBSITE OF THE CONTRACTING AUTHORITY**

**Section 1 Contracting Authority**

**1.1 Name and address of the contracting authority**

Name Ministry of Defense  
Address Dibras Street, former United School, Tirana, PO Box 2423  
Phone/Fax 042 226 601/2/3 1320, 1095  
E-mail [sekprokurime@mod.gov.al](mailto:sekprokurime@mod.gov.al)  
Website <http://www.mod.gov.al>

**1.2 Type of contracting authority**

Central institution	Independent institution
<b>X</b>	<input type="checkbox"/>
Local Government Unit	Other
<input type="checkbox"/>	<input type="checkbox"/>

**1.3 Contract within the framework of a special Agreement between Albania and another state:**

Yes	<input type="checkbox"/>	No	<b>X</b>
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**Section 2 Subject of the contract**

**2.1 Procedure/lot reference number:** Procurement Order No. 2302, dated 03.11.2025, of the head of the contracting authority - Ministry of Defense.

**2.2 Type of “Work Contracts”**

Implementation of works	Design and implementation of works
<b>X</b>	<input type="checkbox"/>

**2.3 Contract based on the Framework Agreement**

Yes	<input type="checkbox"/>	No	<b>X</b>
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## 2.4 Type of Framework Agreement

With 1 economic operator ☐

With several economic operators ☐

All conditions are specified Yes ☐ No ☐

In the Framework Agreement with 1 economic operator, when all conditions are defined, the reasons for selecting this type of Framework Agreement should be given.

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## 2.5 Number of economic operators with whom the Framework Agreement will be concluded:

\_\_\_\_\_ (The maximum number of economic operators with whom the Framework Agreement will be concluded must be specified here ).

2.6	Conditions that will apply in the event of reopening the competition and/or the possible use of electronic purchasing.	
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## 2.7 Contracting authority/Contracting authorities which will conclude the framework agreement: \_\_\_\_\_

## 2.8 Brief description of the contract

1. Limit fund: 731,994,696 (seven hundred and thirty-one million nine hundred and ninety-four thousand six hundred and ninety-six) lek excluding VAT.
2. Source of Funding: The costs for this procedure will be covered by the funds made available from the state budget for 2025, in article 231, project code 18AZ220.
3. Contract object: "Construction of the infrastructure of Kuçovë Air Base (construction of the perimeter road, underpass and optical fiber)", located in Kuçovë.

## 2.9 Duration of the contract or time limit for execution: Starting from the date of commencement of works, with completion within 12 (twelve) months.

### 2.9.1 Duration of the Framework Agreement

Duration in months:  or days:  (from the signing of the Framework Agreement (not more than (5) years )

OR

starting from / /  (dd/mm/yyyy)

Completed on / /  (dd/mm/yyyy)

**2.10 Location of the contract object:** Kuçovë.

**2.11 Division into LOTS:**

Yes	<input type="checkbox"/>	No	<b>X</b>
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*If yes,*

**2.12 Brief description of the lots**

(Object and lot limit fund )

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_ ETC.

A Bidder may apply for [one lot], [several lots], [all lots]. A separate bid shall be submitted for each lot.

**2.13 Options:**

Number of possible renewals (*if any*) : **No**

**2.14 Reduction in the number of suitable candidates (*if applicable*):** *No*

**2.14.1. The reduction in the number of suitable candidates to be invited will be applied:**

Yes	<input type="checkbox"/>	No	<b>X</b>
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**2.14.2 If the criterion for reducing the number of candidates is to be applied:**

i. Specify the number: \_\_\_\_\_

ii. Specify the criteria and rules that will be applied to reduce the number of candidates: \_\_\_\_\_

**2.15 Variants will be accepted:**

Yes	<input type="checkbox"/>	No	<b>X</b>
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**2.15.1 Subcontracting will be accepted:**

Yes	<input type="checkbox"/>	No	<b>X</b>
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If subcontracting will be allowed, specify the percentage allowed for subcontracting: \_\_\_\_\_

The contracting authority will make direct payments to the subcontractor:

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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## Other notes

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**2.16. During the procurement process in the field of Information and Communication Technology (ICT), the standards prepared by the National Information Society Agency were used: - Not applicable.**

**2.17. During the procurement process in the field of Information and Communication Technology (ICT), in the case where the standards are not applicable, prior approval has been obtained from the National Information Society Agency: - Not applicable.**

### **Section 3      Legal, economic, financial and technical information**

#### **3.1      Admission Criteria according to Appendix 15.**

Note: Referring to the provisions of the LPFMS and Article 28 of the Procurement Rules in the field of defense and security, approved by Council of Ministers No. 1170, dated 24.12.2020, after the closure of the pre-qualification phase and at the end of the appeal deadlines, the contracting authority will invite the selected/qualified candidates to familiarize themselves with the specific tender documents, which also include the full acceptance criteria, according to Annex 15.

#### **3.2      Bid security (applicable in the second phase).**

The contracting authority/entity accepts payment of the value of the bid security from the bidder also in the form of:

i. bank guarantee X

OR

ii. by insurance companies licensed by the competent authorities X

### **Section 4      Procedure**

#### **4.1      Type of procedure:** Procedure restricted, classified at the "Confidential" level.

Re-advertised procurement procedure:

Yes	<input type="checkbox"/>	No	X
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If it is a re-announced procedure, fill in the identification data of the canceled procedure:\_\_\_\_\_

a) Reference number ( *procurement order no. date* ) of the cancelled procurement procedure:\_\_\_

b) Procurement object of the cancelled procurement procedure:\_\_\_\_\_

c) Limit fund of the canceled procurement procedure:\_\_\_\_\_

This procurement procedure is classified at the "Confidential" level and will be conducted based on:

- Law No. 36/2020 “On procurement in the field of defense and security”;
- Law No. 10/2023 “On Classified Information”;
- DCM No. 1170, dated 24.12.2020 “On the approval of procurement rules in the field of defense and security”;
- DCM No. 659, dated 23.10.2024 “On the approval of the regulation “On industrial security, rules, procedures and requirements for the protection of classified information during procurement in the field of defense and security” ;

and includes two main phases:

### **Phase 1 - Pre-qualification and selection of candidates:**

The first phase (pre-qualification) concerns the selection of candidates, before the invitation to tender is sent by the CA. Pre-qualification of bidders is a different process from the tender evaluation procedure, which focuses on price and the criteria set out in the tender documents.

The pre-qualification process will be conducted focusing on assessing the experience and ability of candidates to satisfactorily implement the specific contract. The main purpose of pre-qualification is to select those contractors/suppliers whose qualifications and experience minimize the risk of non-performance, according to the proposed project/contract.

The criteria for selecting candidates in the First Phase are as follows :

- I.** Interested candidates must submit the request for participation form according to the format of the tender documents published by the PPA in the Legislation / Procurement section in the field of defense and security.

( <https://www.app.gov.al/legjislacioni/procurimet-ne-fushen-e-mbrojtjes-dhe-te-sigurise/dst/> ).

- II.** Interested candidates must be equipped with an Industrial Safety Certificate (CSI), issued by AKSIK, which must be:
  - **Not lower than the “Confidential” classification level;**
  - **Valid at the time of procurement and conclusion of the classified contract;**

For this, bidders must submit an Industrial Safety Certificate, issued by AKSIK, on behalf of the bidder.

- III.** Interested candidates must submit the declaration for independent submission of bids, according to Annex 4; the declaration on fulfillment of general criteria, according to Annex 13 ; the declaration on conflict of interest, according to Annex 10 and the declaration on guaranteeing the applicability of legal provisions in labor relations, according to Annex 14, of the tender documents published by the PPA, in the Legislation/Procurements in the field of defense and security, DST column “ Limited Labor Procedure ”.

**IV.** Interested candidates must submit a certificate that they have paid all matured electricity obligations of the energy contracts that the economic operator has that is registered in Albania. This certificate is required for economic operators that operate in the territory of the Republic of Albania.

**V.** Interested candidates must have the necessary licenses for the implementation of the contract, based on the format approved by decision of the Council of Ministers No. 42, dated 16.01.2008 “On the approval of the regulation on the criteria and procedures for granting professional licenses for the implementation, classification and discipline of legal entities that exercise construction activities”, as amended.

The professional license of Economic Operators regarding the execution of the works subject to the contract must contain the following categories:

**For general construction works :**

- **NP - 1 A** Excavation works in the ground;
- **NP - 4 G** Highways, bridges, overpasses, railways, tram lines, metro, cable car and airport runway;
- **NP - 5 B** Underground works, bridges and works of art.
- **NP - 7 A** Water pipelines, gas pipelines, oil pipelines, drainage and irrigation works;
- **NP - 11 A** Constructions for substations, transformer cabins, medium voltage and and energy distribution.
- **NP - 12 A** Environmental engineering works.

**For special construction works :**

- **NS - 1 A** Building demolition works;
- **NS - 6 B** Non-illuminated road signs;
- **NS - 8 A** Prefabricated buildings with reinforced concrete, metal and wood structures;
- **NS - 10 D** Special layers and superstructures;
- **NS - 18 E** Topographical works.

*For foreign operators, the professional license they have from their country of origin must be verified by the relevant institution, in addition to the professional licenses required for the execution of the contract.*

**VI.** Interested candidates must be equipped with a license issued by the National Licensing Center, “Code III.2.B” (For collection and transport of inert and solid waste), together with the approval act, in accordance with the provisions of the Council of Ministers' decision no. 538, dated 26.5.2009 “On licenses and permits handled by or through the National Licensing Center (NLC) and some other joint sub-legal regulations”, as amended.

- VII.** Interested candidates must submit copies of annual turnover statements issued by the tax administration for the last 3 (three) financial years (2022 - 2023 - 2024), where the turnover value for at least one of the years of the required period must be no less than 50% of the limit value of the contract being procured .
- VIII.** Interested candidates must submit copies of the balance sheets for the financial years 2022, 2023 and 2024, submitted to the tax authorities and certified/confirmed by these authorities and accompanied by the Expertise Act of the Authorized Accounting Expert, in the case where they are in accordance with the provisions of Law No. 10091 dated 5.3.2009 "On legal audit, organization of the profession of registered accounting expert and approved accountant", as amended.
- IX.** Interested candidates must submit certificates proving that they have paid the relevant obligations, local taxes and fees, in accordance with the provisions of Law No. 9632, dated 30.10.2006 " *On the local tax system* ", as amended, in all countries where they have carried out activity according to the Central Bank data, for the year 2024 and the matured obligations for the year 2025.
- X.** Interested candidates must have successful experience in previous contracts and for this they must present:
- a) documentation for similar projects for a single object at a value not lower than 50% of the estimated value of the contract limit fund and which has been carried out over the last three years;
  - b) documentation for similar work up to a limit, where the total monetary value of the work performed, taken together over the last three years, is not lower than twice the estimated value of the contract limit fund.

Fulfilling one of the two aforementioned conditions makes the offer eligible.

The assessment of the successful experience of Economic Operators will be carried out based on the following statements and documents:

- For contracts concluded with public entities, the economic operator must submit the following documentation:
  - Enterprise contract;
  - Evaluation form;
  - The final situation;
  - Tax invoices of the final situation, declared to the tax authorities;
  - The act of approval;
  - Certificate of acceptance.

- For contracts concluded with the private sector, the economic operator must submit the following documentation :
  - Enterprise contract;
  - The final situation;
  - Tax invoices of the final situation, declared to the tax authorities;
  - The act of approval;
  - Certificate of acceptance .
- For contracts executed as a Consortium of Operators, the bidding economic operator, in addition to the above-mentioned documentation for each case respectively, must also submit the Consortium of Operators Contract accompanied by the work division table, specifying the works undertaken by each member of the BOE.
- For contracts carried out as a Subcontractor, the bidding economic operator, in addition to the above-mentioned documentation for each case, must submit: The basic contract between the Contractor and the Contracting Authority, as well as the official approval as a subcontractor declared by the contracting authority, accompanied by a table specifying the works undertaken by the subcontractor.

**XI.** Interested candidates , for the implementation of the works subject to the contract, must have the key personnel, technical management in the company's license, as follows:

- Civil Engineer	1 (one)
- Civil Engineer with Transport profile	1 (one)
- Mechanical Engineer	1 (one)
- Electrical Engineer	1 (one)
- Topographic Engineer/Surveyor/Land Surveyor	1 (one)
- Environmental Engineer	1 (one)

For this, economic operators must submit:

- valid employment contract, university diploma and pay slips for the requested period. Technical managers must be employed according to the criteria of Council of Ministers No. 42 dated 16.01.2008, as amended, regarding the prohibition of dual employment.

**XII.** In order to draft the offer and in the circumstances where this process requires access to classified information administered by the Contracting Authority, interested candidates must prove that they have personnel who meet the established conditions for the recognition, storage and administration of classified information.

For this, bidders must submit:

- Documents/certificates or CSI issued by AKSIK on behalf of the bidder, where the personnel equipped with CSP are recorded as follows:



- The company administrator;
- Civil engineer;
- Electrical engineer;
- Electronic engineer.

The employees as above are required for the purpose of preparing the bid and implementing the contract as they will have access to classified information regarding the implementation projects, work estimates, sketches, plans, technical data and specifications, etc.

If, during the implementation of the contract, the winning EO will need to engage other employees, it has the obligation to ensure that access to classified information is in accordance with the rules set out in the Council of Ministers No. 659, dated 23.10.2024 "On the approval of the regulation "On industrial security, rules, procedures and requirements for the protection of classified information during procurement in the field of defense and security" .

**XIII.** Interested candidates , for the execution of the works subject to the contract, must have technical staff and specialized/qualified employees, as follows :

- Electronic Engineer 1 (one)
- Civil Engineer (Transport Profile) 1 (one)
- Construction Technician 2 (two)
- Surveyor Technician (topographer) 1 (one)
- Electronic engineering technicians/specialists and/or of information and communication technology 2 (two)
- Hydraulics 2 (two)
- Electricians 4 (four)
- Ironworker 5 (five)
- Carpenter 6 (six)
- Concreters and others related to them 6 (six)
- Construction worker and related occupations 10 (ten)
- Waterproofing 3 (three)
- 

For employees with the professions above, economic operators must complete and submit the table with the following data:

No.	Employee's first name and last name	Occupation	Public/private institution issuing the certificate/diploma	NIPT No. (If the issuer is a private institution)
1				
2				
ETC.				

For qualified employees as above, the bidder must submit:

A) For Electronic Engineer and Civil Engineer (Transport Profile):

- valid employment contract;
- University diploma and salary slips for the requested period.

B) For Construction Technicians and Surveyor Technicians (topographers):

- Individual employment contract;
- relevant vocational high school diploma or bachelor's degree in the relevant field.

C) For other employees:

- Individual employment contract and
- a document certifying professional qualification (proof of professional qualification/certificate/diploma), issued by institutions (state or private) licensed/accredited by the responsible state authorities, according to Law No. 15/2017 “On vocational education and training in the Republic of Albania . ”

In any case, the Contracting Authority has the right to carry out verifications regarding the EO's declaration, in order to fulfill this criterion.

*All employees required under this point must be on the company's payroll for the period October - December 2025.*

For this, economic operators must submit :

- *Employee payrolls according to the format required by applicable legislation for the period October - December 2025.*

**XIV.** Interested candidates must determine, by means of a declaration by (the Company Administrator), the Technical Manager of the Site, who will ensure the technical direction of the works on the site and must not be engaged in other contracts. The Technical Manager of the Site, declared must meet the criteria set out in no. 448, dated 31.07.2005 “On the approval of the regulation for the implementation of construction works and site rules”.

**XV.** Interested candidates must prove that they carry out their activities in the field subject to procurement in accordance with the standards of quality management, occupational health and safety, environmental management and information security. For this, they must present the following certificates:

- **ISO 9001:2015 or equivalent** certificate on “Quality Management Systems” issued by official institutions accredited for this purpose;

- ISO 45001:2023** Certificate or equivalent on "Occupational Health and Safety Management System" issued by official institutions accredited for this purpose;
- ISO 14001: 2015** Certificate or equivalent on "Environmental Management Systems", issued by official institutions accredited for this purpose.
- ISO 27001:2022** certificate or equivalent on "Information Security Management".

The certificates as above must be presented in original or notarized copies, issued by a conformity assessment body, accredited by the national accreditation body or international accreditation bodies, recognized by the Republic of Albania.

Certificates must be valid at the time of the procedure.

*In cases of a Union of Economic Operators, each member of the group must submit an ISO Certificate according to the nature of the work items that it will undertake to carry out according to the agreement.*

**XVI.** Self-declaration, according to the following statement, where the objects and the respective values of the contracts are identified, by the economic operator who, within the same period, is not a contractor/subcontractor for a contract/contracts concluded, with a joint or separate value, not greater than 100% of the maximum limit, available to the candidate, according to the professional license, issued by the competent authority. In the sense of the above definition, the word "*period*" means the duration of the investment made from the moment of the announcement of the winner until the approval of the object/investment.

## **DECLARATION ON CONTRACTS ENTERED INTO AND/OR IN PROCESS**

*(To be completed by the Economic Operator)*

Declaration of the economic operator participating in the procurement procedure to be carried out on \_\_\_\_\_ by the Contracting Authority \_\_\_\_\_ with object \_\_\_\_\_ with a limit fund \_\_\_\_\_.

I, the undersigned \_\_\_\_\_, in the capacity of \_\_\_\_\_ of economic operator \_\_\_\_\_, declare that I am in the process of and/or have been declared the winner of the following contracts:

<b>No.</b>	<b>Contracting authority</b>	<b>Subject of the procurement/contract procedure</b>	<b>The winning value</b>	<b>Site responsibility declared in the facility</b>

**Date of submission of the declaration** \_\_\_\_\_

**Bidder's representative**

**MEMORANDUM**

**Seal**

### **Measures for securing classified information :**

In circumstances where the contract contains classified information, the contracting authority has the obligation to require bidders to respect/fulfill the criteria for guaranteeing this information.

For this, bidders must submit:

**XVII. A notarial declaration (referring to Article 39 of the "Regulation on industrial security, rules, procedures and requirements for the protection of classified information during procurement in the field of defense and security", approved by Council of Ministers No. 659, dated 23.10.2024) stating:**

- a) the commitment by the bidder and subcontractors to maintain, in accordance with the requirements of applicable legislation, the security of classified information during the duration of the contract and after its termination or termination;
- b) the commitment by the bidder to fulfill the obligations provided for in letter "a" for the cases of new subcontractors, which will be identified during the implementation of the contract;
- c) sufficient data and information on the proposed subcontractors, so that the contracting authority can identify whether each of them has the required skills and capacities to guarantee, according to the requirements of the legislation in force, the security of the classified information to which they will have access or which they will manage during the performance of the subcontracted activities;
- ç) the commitment by the bidder to provide the information required under letter "c" for each new subcontractor, before subcontracting it.

Interested candidates to participate in the procedure must submit the documentation in accordance with the requirements set out above, in original or notarized copy, in a closed, non-transparent envelope, signed and stamped by them. The Contracting Authority will examine the documents submitted by the economic operators and will assess whether this documentation meets the requirements set out in the contract notice.

*Note: Bidding economic operators are obliged to guarantee the security of the information received, by returning to the contracting authority any withdrawn documentation containing classified information.*

**All documents required for the first phase of the procurement procedure must be originals or notarized copies thereof. Cases of failure to submit a document, or of false or inaccurate documents, are considered conditions for disqualification .**

**Valuable information for bidders regarding measures to protect the security of classified information during the development of the procedure and implementation of the contract (referring to the provisions of the LPFMS, RRPfMS and DCM No. 659, dated 23.10.2024)**

- The parties (CA and bidders) are obliged to fulfill the obligations set out in the Security Aspects Letter (LAS), which sets out the mandatory security measures for the protection of classified information from the stage of receiving confirmation of compliance to the stage of signing the contract.

- The parties (CA and Contractor), during the implementation of the contract, are obliged to implement all measures for securing classified information, according to the requirements of the legislation in force.
- Failure to fulfill obligations to implement the requirements for the provision of classified information by the contractor or subcontractor constitutes grounds for the unilateral and immediate termination of the classified contract by the contracting authority.
- Failure to comply with the standards and security measures, previously established in agreement with the economic operators, in the implementation of a classified contract, constitutes a reason for the contracting authority to unilaterally and immediately terminate this classified contract.
- If, during the implementation of this classified contract, the contractor's CSI is removed by the competent security authority, the contracting authority shall unilaterally and immediately terminate this classified contract, at any stage of its implementation.
- In cases where, during the implementation of a classified contract, the contractor's CSI validity period expires and the competent security authority does not issue a CSI to the contractor, the contracting authority shall unilaterally and immediately terminate this classified contract, at any stage of its implementation.

**Phase 2 - Invitation to Bid and Evaluation:** The Contracting Authority will send an invitation to bid to the Candidates who have fulfilled the pre-qualification requirements, inviting them to submit bids as defined in the TOR and the specifications set out in the invitation to bid. The bids will be reviewed and evaluated by the Contracting Authority to determine the winning bid.

#### **4.2 Winner selection criteria :**

**A) the lowest price X**

*OR*

**B) the most economically advantageous offer** ☐

regarding importance: Price ☐ ☐ **point**

etc. ☐ ☐ **period**

The Contracting Authority must specify the points for each evaluation criterion established.

#### **4.3 Deadline for submission of applications for participation:**

**Date: 02/02/ 2026 ( dd/mm/yyyy) Time : 10:00**

Location: Ministry of Defense, address: Dibra Street, Tirana.

#### **4.4 Bid validity period: 180 (expressed in days)**

#### **4.5 Language(s) for drafting tenders or requests to participate:**

Albanian	<b>X</b>	English	<b>X</b>
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Other	_____
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## Section 5 Additional information

### 5.1 **Paid documents** (*in cases where it is assessed by the contracting authority*) :

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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*If Yes,*

Coins	_____	Price	_____
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This price covers the actual costs of copying and distributing the DT to Economic Operators. Interested Economic Operators have the right to inspect the DT before purchasing them.

### 5.2 **Additional information (location, office, ways to collect tender documents)**

Referring to the provisions of the LPFMS and Article 28 of the Procurement Rules in the field of defense and security, approved by Council of Ministers No. 1170, dated 24.12.2020, the tender documents will be made available to the selected candidates for the purpose of drafting and submitting bids for the second phase of the procedure.

Date of distribution of this notice: **22/12/2025**.